|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Position Applied For:  ❑ Grounds Maintenance Operative  ❑ Team Leader  ❑ Chargehand/Senior Chargehand  ❑ Working Supervisor | | | | | Closing date (if applicable) | | | |
|  | | | | | | | | |
| How did you learn of this vacancy (Please tick) | | | | | ❑ Newspaper  ❑ Website  ❑ Family or Friend  ❑ Other | | | |
|  | | | | | | | | |
| **Personal Details** | | | | | | | | |
| Full Name: | | | | | Marital Status: | | | |
| Address: | | | | | | | | |
|  | | | | | | | | |
| Home telephone number: | | | | | Mobile number: | | | |
| Email Address: | | | | | | | | |
|  | | | | | | | | |
| If there is a driving requirement in the role you are applying for, attach a copy of your photocard and paper licence  Attached copy / not applicable | | | | | Do you have any endorsements/convictions  Yes/No If yes please give details | | | |
|  | | | | | | | | |
| Have you been convicted of any criminal offences, which are not yet spent under the Rehabilitation of Offenders Act 1974?  Yes/No  If yes, please give full details since the majority of our roles are subject to a full DBS check  All grounds maintenance operative roles include duties of a physical nature and may include heavy lifting. Is there anything in your past or current medical history which may limit your ability to carry out such duties ? | | | | | | | | |
|  | | | | |  | | | |
|  | | | | | | | | |
|  | | | | | | | | |
| **Education and Training** | | | | | | | | |
| Dates (To-From) | | | School, College, University etc. | | | | Examinations, Subjects and Results | |
|  | | |  | | | |  | |
|  | | | | | | | | |
| **Additional Training/Qualifications** | | | | | | | | |
|  | | | | | | | | |
|  | | | | | | | | |
| **Employment History** | | | | | | | | |
| Name and address of present or most recent employer: | | | | | | | | |
| Date joined this employer | | | | | Date left this employer | | | |
| Job Title :  Key Tasks and responsibilities : | | | | | | | | |
|  | | | | | | | | |
|  | | | | | | | | |
| **Previous Employment (most recent first)** | | | | | | | | |
| Dates (From-To) | Employers name and address | | | Position held and responsibilities | | Salary and Benefits | | Reason for leaving |
|  |  | | |  | |  | |  |
|  | | | | | | | | |
| What experience do you have that will help you in the position applied for? | | | | | | | | |
|  | | | | | | | | |
| Do you have any further information that you think would support your application?  If necessary please continue on a separate sheet and attach securely to the application form. | | | | | | | | |
|  | | | | | | | | |
| I can confirm that to the best of my knowledge the above information is correct. | | | | | | | | |
| Signature: | | | | | | | Date: | |
|  | | | | | | | | |
| Please return this form to: | | IDC GREENSCAPES LTD  Unit 1, Little Hyde Farm,  Little Hyde Lane,  Ingatestone,  Essex.  CM4 0DU  or email | | | | | | |